

51.1 PROPOSED JURY INSTRUCTIONS AND VERDICT FORMS

- (a) **Annotated Set Must Be Filed.** Each party that submits proposed jury instructions and verdict forms must file and serve an annotated set. At the top of each proposed instruction in this set, the tendering party must place the words “Instruction No. ____.” Neither “Plaintiff” nor “Defendant” may precede “Instruction No. ____.” At the bottom of each proposed instruction in this set, the tendering party must state who is submitting the instruction and the number of the instruction (e.g., “Plaintiff’s Instruction No. 1”) and the legal source or authority for the instruction.

- (b) **Clean Set Must Be Emailed to the Courtroom Deputy.** Each party that submits proposed jury instructions and verdict forms must also email a “clean” set to the appropriate courtroom deputy. At the top of each proposed instruction in this set, the tendering party must place the words “Instruction No. ____.” The “clean” set of instructions may not identify the legal source or authority for the instruction nor the party submitting the instruction.