

## **5.1 MANDATORY ELECTRONIC FILING**

Any represented party filing a document in connection with a case must do so electronically through the District's electronic filing system. Unrepresented parties in civil actions are not required to electronically file documents, but may do so in cases in which they are a party. The Court may excuse compliance with this Rule if a prospective filer demonstrates reasonable exceptions preventing electronic filing. The *CM/ECF Civil and Criminal Administrative Procedures Manual and User's Guide*, available on the District's website, governs electronic filing.