To: Counsel

Re: US Magistrate Judge Counts' Scheduling Conference and Pretrial Conferences for 2024

This memo is for distribution to attorneys so he/she may calendar, in advance, the monthly scheduling conference and pretrial conferences held before US Magistrate Judge Counts.

For scheduling conferences, parties should be aware that unless you plan to remain on the current scheduled trial docket, a motion to continue should be filed. Please note, that even though you are being asked to file the Motion to Continue, the scheduling conference will still be held as Judge Counts likes to make sure everyone is on the same page regarding discovery and such.

For pretrial conferences, as a reminder, unless a motion to continue has been granted or a change of plea hearing has been scheduled, all parties are expected to appear **in person** for the pretrial conference. If you plan to enter a change of plea, please contact the District Judge's courtroom deputy for scheduling.

Also, to allow the matter to be timely removed from the pretrial conference docket, and per the scheduling order, "A motion to continue a case off this docket should be filed, in writing, five business days prior to the pretrial conference." If the motion is not timely filed, you will be required to appear at the pretrial conference hearing. If filing a motion to continue, it must contain a statement by counsel that defendant (including any co-defendants) and government have been informed of and agree to the requested continuance. If the filing party has not obtained the position of the defendant(s), counsel shall state what efforts have been made to obtain such information.

<u>SCHEDULING</u> CONFERENCE	<u>PRETRIAL</u> <u>CONFERENCE</u>
Dec 12, 2023	Dec 19, 2023
Jan 16, 2024	Jan 23, 2024
Feb 13, 2024	Feb 14, 2024
Mar 26, 2024	Apr 9 <i>,</i> 2024
May 7, 2024	May 14, 2024
June 11 <i>,</i> 2024	June 18, 2024
July 9, 2024	July 23, 2024
Aug 12, 2024	Aug 27, 2024
Sept. 24 <i>,</i> 2024	Oct 1, 2024
Nov 5, 2024	Nov 12, 2024
Dec 3, 2024	Dec 17, 2024
	CONFERENCE Dec 12, 2023 Jan 16, 2024 Feb 13, 2024 Mar 26, 2024 May 7, 2024 June 11, 2024 July 9, 2024 Aug 12, 2024 Sept. 24, 2024 Nov 5, 2024