



Vacancy Announcement United States Courts Western District of Missouri

Position: IT Security Specialist
Position Number: IT042121
Location: **Kansas City, MO**
Starting Grade/Range: CL 28 (\$62,619 - \$101,764)
Promotional Opportunity: CL 29 (\$74,443 - \$121,037)
(based on exp and quals)
Opening Date: April 21, 2021
Closing Date: May 14, 2021

OVERVIEW OF POSITION

The United States Courts for the Western District of Missouri is seeking a full-time IT Security Specialist. This position is in the consolidated information technology department of the United States District Court. The Information Security Specialist will be responsible for providing daily operational support and various Information Security services to the court. This individual will also ensure that the court adheres to compliance of applicable laws, regulations and compliance mandates for Information Security. This position will identify noncompliant or ineffective technological and non-technical Security processes and controls to help prioritize and remediate vulnerabilities. The position reports to the IT Director.

REPRESENTATIVE DUTIES

The IT Security specialist duties include, but are not limited to, the following:

- Review, evaluate, and make recommendations on the court's technology security program, including automation, telecommunications, and other technology utilized by the court.
- Design and implement security policies, architectures, and strategies to safeguard court's data, system resources, and assets.
- Collaborate with IT Director to develop a long-term strategy and action plan for enterprise security.
- Ensure integration of technology that supports judiciary national IT security best practices and meets court's objectives.
- Monitor networks and systems for security breaches using software/tools that detects intrusions and anomalous system behavior.
- Ensure all infrastructure configurations, including operating systems, firewalls, switches, and wireless access points align with court's IT security best practices.
- Implement tools to assist in the detection, prevention, and analysis of security threats.
- Conduct periodic network scans to identify vulnerabilities or unauthorized devices.
- Conduct quarterly phishing attack simulations and providing security training.
- Conduct periodic review of firewall, DNS logs, and Splunk logs to identify abnormal traffic or unauthorized activity.
- Maintain Office 365 mail group structure with good security practices in mind.

- Investigate security breaches and lead incident response, including steps to minimize the impact; conduct a technical and forensic investigation into how the breach happened and the extent of the damage.
- Review data backup procedures and perform periodic restore testing to ensure data integrity and security.
- Train and mentor team members and coworkers in IT security best practices.
- Identify opportunities for security process improvement and execute improvement plans.
- Maintain awareness of security technology trends, incidents, and related issues.
- Perform other duties as assigned.

QUALIFICATIONS

- A bachelor's degree in information technology or a related field, or equivalent experience.
- 5 - 8 years of overall IT experience with at least 3 years in an IT security role.
- Solid experience with implementing, troubleshooting and supporting Microsoft Office 365.
- Advanced knowledge of Active Directory (AD), Intrusion Detection, Security Policies / GPOs, Operating System (OS) hardening, Identity Management concepts, systems patching, backup systems, Cloud Technology, and device authentication a plus.
- Advanced knowledge of Microsoft 365 principles and practices for an enterprise production environment.
- Experience implementing 802.X network authentication, Infoblox DNS security, and network segregation using VLANs.
- Experience with VMWare vSphere and Virtual Desktop Infrastructure (VDI).
- Candidate should be working towards or have achieved one or more of the following certifications: CISA, CISM, CISSP, CCSP, GIAC-GSEC, GIAC-GISF, CompTIA Security+, Network+, CEH (Certified Ethical Hacker).
- Experience using PowerShell code to automate processes, create efficiencies, or integrate systems is a plus.
- Knowledge of Certificates and Public Key Infrastructure (PKI) encryption; responsibilities include creating, deploying, and troubleshooting certificate usage is a plus.
- Demonstrated capacity to understand complex technical concepts, intellectual honesty, and independent thinking.
- Attention to detail, strong problem-solving skills.
- Strong verbal and written communication skills.

APPLICATION PROCESS:

Qualified applicants must submit the following:

- A cover letter
- A detailed resume that includes full educational background, continuing education, legal training, facilitation/presentation skills, second language/sign language proficiencies, military service, community service/civic involvement, work with under-represented populations, and internships
- A complete AO 78 Application for Judicial Branch Employment.

To apply, visit our applicant tracking system by Friday, May 14, 2021 at:

<https://opportunities.ilnb.uscourts.gov/Employment/appform.cfm?ref=nukiben6&pos=ITO42121>

Any questions can be directed to: michele_nelson@mow.uscourts.gov

Benefits

A generous benefits package is available and includes the following:

- Paid annual leave, 13 days per year during the first three years of federal service; accrual rate increases with additional years of service
- Paid sick leave, 13 days per year with unlimited accumulation
- Federal holidays, 10 paid days per year
- Federal Employees Health, Dental, Vision, and Life Insurance programs
- Health Care Reimbursement Account
- Dependent Care Reimbursement Account
- Long Term Care Insurance
- Thrift Savings Plan participation with up to 5% employer matching contributions
- Federal Employees Retirement System
- Flexible work schedule opportunities
- Telework opportunities
- On-site fitness facility
- Paid parking (contingent upon availability of funds)
- Employee Assistance Programs
- Work Life Services and on-site Health Units at select locations
- Virtual Learning through the Judiciary On-line University
- Student Loan Forgiveness for Public Service Employees

Employees are required to use Electronic Fund Transfer (EFT) for payroll direct deposit.