

How to Submit Notice re: Magistrate Judge Jurisdiction Form

1. Log in to CM/ECF.
2. Select **Notice of Magistrate Assignment Form** from the Civil Events menu.

Civil Events

Online Case Opening MOW Open a New Case	Social Security Events Social Security Complaint Social Security Answer Social Security Documents Sec Sec Motion for Extension	Helpful Links CM/ECF Admin Procedures Manual Links to Other Courts PACER Case Locator	Attorney Admission Events Bar Admission Certificate of Good Standing
Initial Pleadings and Service Complaints and Other Initiating Documents Service of Process Answers to Complaints/Counterclaims/Crossclaims Other Answers	Notice of Magistrate Assignment Notice of Magistrate Assignment Form		
Motions and Related Filings Motions Responses/Replies/Suggestions	E-Mail the Court E-Mail Proposed Order E-Mail Summons to be Issued		
Other Filings ADR Documents Appeal Documents Discovery Documents Documents for Trial Notices Other Documents			

3. Enter the case number information including the Magistrate Judge's initials.

Division # (2,3,4,5,6)	Case Year	Case Number	Magistrate Judge Initials
4	13	- cv - 00041	JTM

4. Click the Search button. Verify the case number displayed is the correct one.
5. Click Generate Form.

Search

Case Number 4:13-cv-00041-JTM	Plaintiff White	Defendant Astrue
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Generate Form

6. Click the radio button for Consent or Decline.

Consent to Magistrate Judge Jurisdiction
In accordance with the provisions of 28 U.S.C. § 636(c), I voluntarily **consent** to have a United States magistrate judge conduct all further proceedings in this case, including trial and entry of final judgment. I understand that appeal from the judgment shall be taken directly to the United States Court of Appeals for the Eighth Circuit.

OR

Decline Magistrate Judge Jurisdiction
In accordance with the provisions of 28 U.S.C. § 636(c), I **decline** to have a United States magistrate judge conduct all further proceedings in this case and I hereby request that this case be reassigned to a United States district judge.

7. Enter the party or parties that you represent.

Name of Party or Parties:	<input type="text"/>
DATE: April 27, 2020	NAME: William Crosby

8. Click on Email Form. The form will be emailed to the case management team.

Name of Party or Parties:	<input type="text" value="John Doe"/>
DATE: April 27, 2020	NAME: William Crosby

Email Form

9. When your submission is complete, you will see the following screen.

The Notice Regarding Magistrate Judge Jurisdiction has been submitted.
A confirmation email with an attached copy of the consent form has been sent to your CM/ECF email address.

Reminder: Other case participants will not be notified by CM/ECF. Therefore, it is the filer's responsibility to either mail or e-mail a copy of the completed form to all counsel of record.