# UNITED STATES BANKRUPTCY COURT WESTERN DISTRICT OF MISSOURI



### **APPENDIX**

### TO THE

### LOCAL RULES OF PRACTICE

June 1, 2016

### **APPENDIX**

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#### UNITED STATES DISTRICT COURT WESTERN DISTRICT OF MISSOURI EN BANC

# ORDER REGARDING REFERENCE OF BANKRUPTCY MATTERS TO UNITED STATES BANKRUPTCY JUDGES

Pursuant to the authority granted to this United States District Court in Title I, section 104(a) of the Bankruptcy Amendments and Federal Judgeship Act of 1984 effective July 10, 1984, all cases under Title 11 and all proceedings arising under Title 11 or arising in or related to cases under Title 11 are referred to the bankruptcy judges of this district.

All papers in cases or proceedings arising under or related to Title 11 shall be filed with the bankruptcy court for this district.

The reference of such cases to United States
Magistrates by Order of July 10, 1984 is hereby revoked.

So ORDERED this  $15^{\text{th}}$  day of August, 1984.

/s/ Russell G. Clark
Russell G. Clark, Chief District Judge

/s/ Scott O. Wright /s/ Howard F. Sachs
Scott O. Wright. U.S. District Judge Howard F. Sachs, U.S. District Judge

/s/ Joseph E. Stevens, Jr. /s/ D. Brook Bartlett

Joseph E. Stevens, Jr. U.S. District Judge D. Brook Bartlett, U.S. District Judge

/s/ Ross T. Roberts Ross T. Roberts, U.S. District Judge

(This is an electronic reproduction of a paper original)

IN THE UNITED STATES DISTRICT COURT FOR THE WESTERN DISTRICT OF MISSOURI

GENERAL ORDER

Pursuant to Rule 83 of the Federal rules of Civil Procedure and Rule 9029 of the Federal

rules of Bankruptcy Procedure, the United States Bankruptcy Court for the Western District of

Missouri is authorized to promulgate and amend rules of practice and procedure which are not

inconsistent with the Federal Rules of Bankruptcy Procedure, and which do not prohibit or limit

use of the Official Forms.

This General Order shall remain in effect until further order of this Court.

/s/ Joseph E. Stevens, Jr.

Joseph e. Stevens, Jr., Chief Judge

/s/ D. Brook Bartlett

D. Brook Bartlett, District Judge

/s/ Dean Whipple

Dean Whipple, District Judge

/s/ Fernando J. Gaitan

Fernando J. Gaitan, Jr., District Judge

Kansas City, Missouri

Dated: December 20, 1993

(This is an electronic reproduction of a paper original)

## UNITED STATE BANKRUPTCY COURT WESTERN DISTRICT OF MISSOURI

#### INFORMATION SOURCES AND WEB LINKS

Western District of Missouri home page:

www.mow.uscourts.gov

Bankruptcy Electronic Filing System:

http://ecf.mowb.uscourts.gov Live http://ecf-train.mowb.uscourts.gov Training

Bankruptcy Case Information

PACER (Public Access to Court Electronic Records) allows electronic access to case files for a fee. For more information and to register on-line, go to <a href="www.pacer.gov">www.pacer.gov</a> or call 1-800-676-6856. In the Western District of Missouri, documents filed on or after March 1, 2001 are available electronically.

VCIS (Voice Case Information System) allows telephone access to basic information about a bankruptcy case. Call 816-512-5110 or toll-free 1-888-205-2527. In the Western District of Missouri, cases closed prior to October 1995 are not available. You must contact the court at 816-512-1800 for information.

Bankruptcy Fee Schedule: www.mow.uscourts.gov/bankruptcy/rules.html

Bankruptcy Forms:

Official Forms: <a href="http://www.uscourts.gov/forms/bankruptcy-forms">http://www.uscourts.gov/forms/bankruptcy-forms</a>

Director's Procedural Forms: <a href="http://www.uscourts.gov/forms/bankruptcy-forms">http://www.uscourts.gov/forms/bankruptcy-forms</a>
Local Forms: Forms page at: <a href="http://www.uscourts.gov/forms.html#bankruptcy">www.mow.uscourts.gov/forms.html#bankruptcy</a>

Credit Counseling and Personal Financial Management Instructional Course (Approved Vendors):

www.justice.gov/ust/eo/bapcpa/ccde/index.htm

Manuals

ECF Administrative Procedures and User's Manuals are available on-line at: www.mow.uscourts.gov

Means Testing Information (IRS guidelines, Census Bureau Data): www.justice.gov/ust/eo/bapcpa/meanstesting.htm

#### UNITED STATES BANKRUPTCY COURT

Charles Evans Whittaker Courthouse
Room 1510
400 East 9<sup>th</sup> Street
Kansas City, MO 64106
www.mow.uscourts.gov
https://ecf.mowb.uscourts.gov

#### E-MAIL ADDRESSES/TELEPHONE

#### NUMBERS - AREA CODE 816

Chief of Operations - Randall Henderson 512-1851,

randall\_henderson@mow.uscourts.gov

Automated Case Information (24 hours) 512-5110; 1-888-205-2527

Filing requirements 512-1800 Operations Manager 512-1818,

FAX 512-1832

#### **JUDGES**

Division 3 – Chief Judge Arthur B. Federman, Room 6552 Judicial Assistant - Joan Brown Law Clerk - Erica Garrett Courtroom Deputy - Sharon Greene <a href="mailto:sharon_greene@mow.uscourts.gov">sharon_greene@mow.uscourts.gov</a>	512-1910 512-1911 512-1913 512-1924
Division 2 - Judge Dennis R. Dow, Room 6562	512-1880
Judicial Assistant - Kerry Brown	512-1880
Law Clerk - Lori Locke	512-1886
Law Clerk - Sharon Loftspring	512-1885
Courtroom Deputy - Kim McClanahan	512-1894
kim_mcclanahan@mow.uscourts.gov	
Division 1 - Judge Cynthia A. Norton, Room 6462	512-1895
Law Clerk - Trevor Bond	512-1896
Law Clerk – Zachary Fairlie	512-1898
Courtroom Deputy - Jamie McAdams	512-1909
jamie_mcadams@mow.uscourts.gov	
Division 1, 2 and 3 Kansas City Chapter 13 cases	
Courtroom Deputy - Kristina Richardson	512-1816
kc13orders@mow.uscourts.gov	-

#### WESTERN DISTRICT OF MISSOURI PANEL TRUSTEES

Name and E-Mail Address	Street Address	Phone/Fax/Trustee Assistant
Chapter 7		
Gary Barnes gary.barnes@huschblackwell.com	Husch Blackwell LLP 4801 Main St., Ste. 1000 Kansas City, MO 64112	816-983-8000 816-983-8080 FAX Karen Shackelford
Patricia Ann Brown mailto:pbrown1000@cableone.net	1857 Dogwood Dr. P.O. Box 1865 Joplin, MO 64801	417-206-8358 417-206-8362 FAX
J. Kevin Checkett trustee@cp-law.com	Checkett & Pauly PO Box 409 Carthage, MO 64836	417-358-4049 417-358-6341 FAX Janet Waggoner
Jerald S. Enslein jsenslein@martinpringle.com	Martin Pringle Oliver & Bauer LLP 4435 Main Street, Suite 920 Kansas City, MO 64111-1945	816-753-6006 816-502-7898 FAX Chelsea D. Brown
Janice A. Harder janice@harderlaw.com	3610 Buttonwood Dr., Ste. 200 Columbia, MO 65201	573-875-2880 573-874-1526 FAX
Erlene W. Krigel ekrigel@krigelandkrigel.com	Krigel & Krigel, PC 4520 Main Street, Suite 700 Kansas City, MO 64111	816-756-5800 816-756-1999 FAX Ashley Green
Fred C. Moon fcmoon@moon-attorneys.com	Moon & Moon 1441 E. Primrose St. Springfield, MO 65804	417-862-3735 417-862-1936 Lois Henderson Velinda Hammack
Jill Olsen <u>trustee@olsenlawkc.com</u>	The Olsen Law Firm 1044 Main St., Ste. 400 Kansas City, MO 64105	816-521-8811 816-278-9493 FAX
John C. Reed jreedlaw@aol.com	Pletz & Reed PO Box 1048 Jefferson City, MO 65102	573-635-8500 573-634-3079 FAX
Norman Rouse <a href="mailto:twelch@cwrcave.com">twelch@cwrcave.com</a>	Collins Webster & Rouse 20 <sup>th</sup> and Prosperity Rd. PO Box 1846 Joplin, MO 64802	417-782-2222 417-782-1003 Tabitha Welch

Janice E. Stanton janice.stanton@sbcglobal.net	104 W. 9 <sup>th</sup> St., Ste. 303 Kansas City, MO 64105	816-421-7770 816-421-7773 FAX Julie Marcus
Bruce E. Strauss <a href="mailto:bestrauss@merrickbakerstrauss.com">bestrauss@merrickbakerstrauss.com</a>	Merrick Baker Strauss 1044 Main St., 4 <sup>th</sup> Floor Kansas City, MO 64105	816-221-8855 816-221-7886 FAX Lana Brite
Chapter 12		
Richard V. Fink	2345 Grand Blvd., Ste. 1200 Kansas City, MO 64108	816-842-1031 David Boehnke
Chapter 13		
Richard V. Fink	2345 Grand Blvd., Ste. 1200 Kansas City, MO 64108	816-842-1031 David Boehnke

#### **CHAPTER 7 (Individuals)**

Filing requirements for new Petitions (cases) and amendments thereto for Individuals.

#### \$335.00 Total Fee (\$245.00 Filing Fee + \$75.00 Administrative Fee + \$15.00 Trustee Surcharge)

The following documents are required for a Chapter 7 case and should be in your **pdf** (**portable document format**) electronic file in the following order:

NAME OF DOCUMENT	FORM	NAME OF DOCUMENT	FORM
File in one pdf document, if possible:  1. Petition (Including signature page)  2. Initial Statement About an Eviction Judgment Against You (Individual)  3. A Summary of Your Assets and Certain Statistical Information (Individual Debtors ONLY)  4. Schedules:  Schedule A/B Property (Individual)  Schedule C Exempt Property (Individual)  Schedule D Secured Claims  Schedule E/F Unsecured Claims (Individual)  Schedule G Executory Contracts &  Unexpired Leases  Schedule H Your Codebtors (Individual)  Schedule J Your Expenses (Individual)  Schedule J Your Expenses (Individual)  Schedules J-2: Expenses for Separate  Household for Debtor 2 (Individual)  5. Declaration About an Individual Debtor's Schedules  6. Your Statement of Financial Affairs for Individuals  7. Statement of Intention signed by Debtor (Individual Debtor Only  8. Chapter 7 Statement of Your Current Monthly Income  9. Chapter 7 Means Test Calculation  10. Disclosure of Attorney Compensation  11. Matrix	B 106 B 106 A B 106-Sum  B 106-Sum  B 106A/B B 106C B 106D B 106E/F B 106G  B 106H B 106J B 106J B 106 J-2  B 106 Dec  B 107 B 108  B 122A-1  B 122A-2  B 2030 Local	Separate Documents:  Application to pay filing fee in installments (Individual debtor only)  Application to Waive Chapter 7 filing fee  Certificate of Credit Counseling Or  Motion to Waive Credit Counseling re: Exigent Circumstances Or  Motion to Waive Credit Counseling¹  Debtor's Evidence of Employer Payments received (60 days) Or Debtor's Evidence of NO Employer Payments  Declaration re: Electronic Filing (not prose)  Certification of Intent to Cure Residential Default and 30 day Rent Deposit²  Motion Rebutting Presumption of Abuse Due to Special Circumstances	B 103A  B 103B  Cert.  Atty prepare  Atty prepare  Atty prepare  Local  Local  Atty prepare
Pro Se:  1. Bankruptcy Petition Preparer's Notice, Declaration and Signature  2. Disclosure of Compensation by Non Attorney Bankruptcy Petition Preparer  3. Your Statement About Your Social Security Numbers	Local  B 119  B 2800  B 121	Motion to Extend Automatic Stay (362(c)(3)  Motion to Impose Automatic Stay (362)(c)(4)  Missing Documents:  If not included, a master mailing matrix must be filed within 2 days. Any other missing documents are due within 14 days from date of filing or the case may be dismissed.  ¹ One of these three documents must be filed  ² Document filed only if required by statement on petition.	Atty prepare Atty prepare

The Mailing Matrix must also be prepared in a separate text (.txt or .scn) file.

#### **CHAPTER 11 (Individuals)**

Filing requirements for new Petitions (cases) and amendments thereto for Individuals.

 $\square$  \$1,717.00 Total Fee (\$1,167.00 Filing Fee + \$550.00 Administrative Fee)

The following documents are required for a Chapter 11 case and should be in your **pdf** (**portable document format**) electronic file in the following order:

		NAME OF DOCUMENT	FORM
(Individual Debtors ONLY) 5. Schedules:     Schedule A/B Property     Schedule C Exempt Property (Individual)     Schedule D Secured Claims     Schedule E/F Priority Claims     Schedule G Executory Contracts/ Unexpired Leases     Schedule H Your Codebtors     Schedule I Your Income (Individual)     Schedule J Your Expenses (Individual)	B 106 B 106-Sum  B 106A/B B 106C B 106D B 106E/F B 106G  B 106H B 106J B 106-Dec B 122B  B 2030 None Atty prepare	Separate Documents:  Application to pay filing fee in installments (Individual debtor only)  Certificate of Credit Counseling or Motion to Waive Credit Counseling re: Exigent Circumstances or Motion to Waive Credit Counseling¹ (all of the above, individual debtor only)  Debtor's Evidence of Employer Payments received (60 days) (Individual debtor only)  Declaration re: Electronic Filing  Motion to Extend Automatic Stay (362(c)(3)  Motion to Impose Automatic Stay (362)(c)(4)  Corporate Ownership Statement (corporate debtors)  Missing Documents:  If not included, a master mailing matrix must be filed within 2 days. Unless otherwise indicated, other missing documents are due within 14 days from date of filing or the case may be dismissed.  ¹One of these three documents must	B 103A  Cert.  Atty prepare  Atty prepare  Local  Atty prepare  Local  Atty prepare  Local

The Mailing Matrix must also be prepared in a separate text (.txt or .scn) file.

#### **CHAPTER 12**

Filing requirements for new Petitions (cases) and amendments thereto.

\$275.00 Total Fee (\$200.00 Filing Fee + \$75.00 Administrative Fee)

The following documents are required for a Chapter 12 case and should be in your **pdf (portable document format)** electronic file in the following order:

NAME OF DOCUMENT	FORM	NAME OF DOCUMENT	FORM
File in one pdf document, if possible:  1. Petition (Including signature page)  2. A Summary of Your Assets and Liabilities	B 106 B 106-Sum  B 106A/B B 106C B 106D B 106E/F B 106G  B 106H B 106J B 106- Dec B 2030 None Local Local Atty prepare	Separate Documents:  Application to pay filing fee in installments (Individual debtor only)  Certificate of Credit Counseling Or Motion to Waive Credit Counseling re: Exigent Circumstances Or Motion to Waive Credit Counseling¹ (all of the above, individual debtor only)  Debtor's Evidence of Employer Payments received (60 days) (individual debtor only)  Declaration re: Electronic Filing  Motion to Extend Automatic Stay (362) (c)(3)  Motion to Impose the Automatic Stay (362)(c)(4)  Corporate Ownership Statement (corporate debtors)  Missing Documents:  If not included, a master mailing matrix must be filed within 2 days. Unless otherwise indicated, other missing documents are due within 14 days from date of filing or the case may be dismissed.  ¹ One of these three documents must be filed	B 103A  Cert.  Atty Prepare  Atty Prepare  Atty Prepare  Local  Atty Prepare  Atty Prepare  Local

The Mailing Matrix must also be prepared in a separate text (.txt or .scn) file.

#### **CHAPTER 13**

Filing requirements for new Petitions (cases) and amendments thereto.

\$310.00 Total Fee (\$235.00 Filing Fee + \$75.00 Administrative Fee per 28 USC § 1930(b)(8))

The following documents are required for a Chapter 13 case and should be in your **pdf (portable document format)** 

electronic file in the following order:

NAME OF DOCUMENT	FORM	NAME OF DOCUMENT	FORM
File in one pdf document, if possible:  1. Petition (Including signature page)  2. A Summary of Your Assets and Liabilities (28 USC § 159) (Individual Debtors ONLY)	B 106 B 106-Sum	Separate Documents:  Application to pay filing fee in installments	B 103A
3. Schedules:     Schedule A/B Property     Schedule C Exempt Property (Individual)     Schedule D Secured Claims     Schedule E/F Priority Claims	B 106A/B B 106C B 106D B 106E/F	Chapter 13 Plan/Plan Summary  Certificate of Credit Counseling  or	Local Cert.
Schedule G Executory Contracts/ Unexpired Leases Schedule H Codebtors Schedule I Current Income (Individual)	B 106G  B 106H  B 106I	Motion to Waive Credit Counseling re: Exigent Circumstances or Motion to Waive Credit Counseling <sup>1</sup>	Atty prepare Atty
Schedule J Current Expenditures (Individual) 4. Declaration of Schedules 5. Statement of Your Current Monthly Income and Calculation of Commitment Period	B 106J B106-Dec B 122C-1	Debtor's Evidence of Employer Payments received (60 days) or	prepare Atty prepare
<ul><li>6. Chapter 13 Calculation of Your Disposable Income</li><li>7. Disclosure of Attorney Compensation</li><li>8. Matrix</li><li>9. Verification of Matrix</li></ul>	B 122C-2 B 2030 None Local	Debtor's Evidence of NO Employer Payments  Declaration re: Electronic Filing (non pro	Local Local
Pro Se: 1. Notice to Debtor by Non Attorney Bankruptcy Petition Preparer 2. Disclosure of Compensation by Non Attorney Bankruptcy Petition Preparer	B 119 B 2800	Se)  Certification of Intent to Cure Residential Default and 30 day Rent Deposit <sup>2</sup>	Atty prepare
Statement of Social Security Number	B 121	Motion to Extend Automatic Stay (362(c)(3)	Atty prepare
		Motion to Impose Automatic Stay (362)(c)(4)	Atty prepare
		Missing Documents:  If not included, a master mailing matrix must be filed within 2 days. Any other missing documents are due within 14 days from date of filing or the case may be dismissed.	
		<sup>1</sup> One of these three documents must be filed <sup>2</sup> Document filed only if required by statement on petition.	

The Mailing Matrix must also be prepared in a separate text (.txt or .scn) file.

### **HOW TO CREATE A MATRIX TEXT FILE**

#### FOR ELECTRONIC FILING

Talk to your software vender first.

If your software will not convert the matrix to a text file, then take the following steps:

- 1. Use a 1" left margin to create your matrix in Word/WordPerfect format.
- 2. Type your creditors in a single column down the left-hand margin as follows:

John Doe Creditor 1214 Anywhere Street City, State and Zip

Mary Doe Creditor 1012 American Way City, State and Zip

- 3. Single space each creditor and double-space between creditors; the city, state and zip must be together on the last line. IF YOU MUST INCLUDE ACCOUNT NUMBERS, DO NOT PUT THEM ON THE LAST LINE. DO NOT USE HARD PAGE BREAKS BETWEEN PAGES. IF CREDITORS BECOME SEPARATED BETWEEN PAGES, SIMPLY INSERT ADDITIONAL LINES.
- 4. Click [File] and then [Save As...]
- 5. Name your file and change your drive (if necessary)
- 6. Beside the selection "File type:" click the down arrow button [▼]
- 7. Select one of the following options depending on your software:

WordPerfect - choose "ASC II DOS Text" Word - choose "Plain Text (\*.txt)"

- 8. Click [Save]
- 9. Your matrix is now in text format.

## HOW TO CREATE A MATRIX FOR PRO SE DEBTOR PAPER FILING

- 1. Prepare a typed list of all your creditors (mailing matrix).
- 2. The matrix must include the name of the creditor, the address, and the city, state and zip code.
- 3. The list should be in a single column format with a 1 inch left margin.
- 4. Single-space the creditors but . . .
- 5. Double-space between creditors but do not separate a creditor from the address. The full name and address of a creditor should be on one page.
- 6. The city, state and zip must be all on the same line.
- 7. Use an ordinary font such as Times New Roman or Arial.

Here is an example:

ABC Corporation 1200 Main Street Anywhere, MO 60000

Mr. and Mrs. XYZ 2100 Maple Drive Anywhere, MO 60000

H&M Business Supply 1010 Elm Boulevard Anywhere, MO 60000

- 8. You may use either a typewriter or a computer.
- 9. If using a computer, do not use hard returns.

#### **CREDITOR ADDRESSES**

Fed. R. Bankr. P. 5003 (e) requires the Clerk to maintain a registry of mailing addresses for Federal, State and local governmental units responsible for the collection of taxes. The Clerk is also required to "...include information that would enable a user of the register to determine the circumstances when each address is applicable, and mailing notice to only one applicable address is sufficient to provide effective notice." To see the list of addresses submitted by governmental units, go to the **Government Address Registry** on our website.

#### AGENCIES ADDED TO ALL BANKRUPTCY MATRICES BY COURT

Missouri Department of Revenue P.O. Box 475 Jefferson City, MO 65105-0475

#### FEDERAL AGENCIES TO BE ADDED TO MATRIX BY DEBTOR, IF APPLICABLE

U.S. Attorney Room 5510, U.S. Courthouse 400 East 9<sup>th</sup> Street Kansas City, MO 64106 For service of complaints by mail: send to the U.S. Attorney, Attn: Bankruptcy Processing Clerk and to:

Attorney General, Main Justice Building 950 Pennsylvania Avenue NW, Room 5111 Washington, DC 20530

For service of petition by e-mail: <a href="mailto:ecfbankruptcy@usdoj.gov">ecfbankruptcy@usdoj.gov</a>

Per Local Rule 1002-1, debtor must add U.S. Attorney to matrix filed with the court if the federal government is a creditor. Also, if the debtor knows that a loan is guaranteed by the federal government, please add the U.S. Attorney and the government agency to the matrix.

Dept. of Agriculture, Office of General Counsel PO Box 419205 Kansas City, MO 64141-0205

Dept. of Agriculture, Farm Service Agency 601 Business Loop 70 West, Parkade Center #225 Columbia, MO 65203

Dept. of Education, Office of General Counsel Div. of Post Secondary Education 400 Maryland Ave., SW, Room 6E353 Washington, D.C. 20202-2110

Dept of Health and Human Services Public Health Div., Parklawn Bldg. 5600 Fishers Lane, Room 4A-53 Rockville, MD 20857

Dept. of Veterans Affairs Office of District Counsel 1 Jefferson Barracks Drive St. Louis, MO 63125-4185

Pension Benefit Guaranty Corporation Office of the General Counsel 1200 "K" Street, N.W., Ste 340 Washington, DC 20005-4026 Dept. of Agriculture, Commodity Credit Corporation 601 Business Loop 70 West, Parkade Center #235 Columbia. MO 65203

Dept. of Agriculture, Rural Housing Service/Rural Development PO Box 66879 St. Louis, MO 63166

Dept. of Education, Office of Post Secondary Education Region IX, Litigation Support Branch 50 Beal Street, Suite 8629 San Francisco, CA 94105

Dept. of Housing and Urban Development Office of General Counsel, Gateway Tower II 400 State Ave., Room 200 Kansas City, KS 66101-2406

Internal Revenue Service PO Box 7346

Philadelphia, PA 19101-7346

Securities and Exchange Commission Midwest Regional Office 175 W. Jackson, Ste. 900 Chicago, IL 60604 Small Business Administration 1000 Walnut St., Ste. 500 Kansas City, MO 64106-2156 Office of the General Counsel, Region VII Social Security Administration Richard Bolling Federal Building 601 E. 12<sup>th</sup> St., Room 965 Kansas City, MO 64106

# IN THE UNITED STATES DISTRICT COURT FOR THE WESTERN DISTRICT OF MISSOURI EN BANC

# ORDER AUTHORIZING THE BANKRUPTCY APPELLATE PANEL SERVICE TO HEAR AND DETERMINE BANKRUPTCY APPEALS ORIGINATING IN THE WESTERN DISTRICT OF MISSOURI

WHEREAS, Congress, by adoption of 28 U.S.C. § 158(b)(1), has directed the establishment of a Bankruptcy Appellate Panel by the Judicial Council of each circuit, absent specific findings, and,

WHEREAS, the Eighth Circuit Judicial Council has approved the establishment of a Bankruptcy Appellate Panel in the Eighth Circuit, to be implemented only upon Administrative Office funding, and WHEREAS, Section 158(b)(6) requires a district court to authorize bankruptcy appeals to be heard by

the Bankruptcy Appellate Panel, it is

ORDERED that the district judges of the Western District of Missouri, by majority vote, direct that all bankruptcy appeals go to the Bankruptcy Appellate Panel for the Eighth Circuit when funded and operational.

/s/ D. Brook Bartlett
D. Brook Bartlett, Chief U.S. District Judge

/s/ Dean Whipple
Dean Whipple, U.S. District Judge

/s/ Fernando J. Gaitan Fernando J. Gaitan, Jr., U.S. District Judge

/s/ Ortrie D. Smith Ortrie D. Smith, U.S. District Judge

Dated: December 1, 1995

Kansas City, Missouri

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