

Rule 1002-3. Small Business Cases.

A. Applicability of Rule. This rule applies in small business cases as defined by § 101(51C).

B. Duties of Debtors in Small Business Cases.

1. Required Filings. In addition to making any other required filings, a debtor in possession or trustee in a small business case must file with the petition the additional documents or statements required by § 1116(1). In order to preserve the confidentiality of the federal income tax return required to be filed, the filer shall use the ECF event *Federal Tax Return*. This is a private entry in the court file and the attached document cannot be viewed by the public.

2. Other Duties. In addition to making any other required filings, or taking any other required actions, a debtor in possession or trustee shall make the filing and perform the requirements of § 1116(2) through (7). A debtor in possession or trustee shall cooperate with the United States Trustee in connection with the responsibilities of the United States Trustee under 28 U.S.C. § 586(a)(7).

3. Order on Preliminary Matters. The Court will enter an Order on Preliminary Matters in each small business case. A debtor in possession or trustee shall perform all duties required by the Court's Order on Preliminary Matters. **(See Local Form - MOW 1002-3.1)**

C. Periodic Reporting. In compliance with the periodic reporting requirements contained in § 308, each small business debtor shall file on or before the 20th day of each month a Small Business Monthly Operating Report utilizing Official Form 25C. The report shall contain information based upon the operations of the business for the month prior to the month in which the report is filed. This report is in lieu of the report required by Local Rule 2015-2C.