

Case Name: _____

Case No: _____

Monthly Operating Report Summary for Month of: _____

REVENUE

- 1. Gross Income**.....\$ _____
- Cost of Goods Sold**
- 2. Materials.....\$ _____
- 3. Direct Labor.....\$ _____
- 4. Overhead.....\$ _____
- 5. Total Cost of Goods Sold (add lines 2 through 4)**.....-\$ _____
- 6. Gross Profit (subtract line 5 from line 1)**.....\$ _____

OPERATING EXPENSES

- 7. Owner/Officer - Draws/Salaries.....\$ _____
- 8. Other Employee Salaries.....\$ _____
- 9. Advertising and Marketing.....\$ _____
- 10. Insurance.....\$ _____
- 11. Payroll Taxes.....\$ _____
- 12. Lease and Rent.....\$ _____
- 13. Telephone and Utilities.....\$ _____
- 14. Attorney and Other Professional Fees.....\$ _____
- 15. UST Quarterly Fees.....\$ _____
- 16. Other Expenses.....\$ _____
- 17. Total Operating Expenses (add lines 7 through 16)**.....-\$ _____
- 18. Net Income (Loss) (subtract line 17 from line 6)**.....\$ _____

CURRENT ASSETS

- 19. Accounts Receivable at end of month.....\$ _____
- 20. Increase (Decrease) in Accounts Receivable from prior month.....\$ _____
- 21. Inventory at end of month.....\$ _____
- 22. Increase (Decrease) in Inventory from prior month.....\$ _____
- 23. Cash at end of month.....\$ _____
- 24. Increase (Decrease) in Cash from prior month.....\$ _____

LIABILITIES

- 25. Increase (Decrease) in post-petition debt.....\$ _____
 Include the net amount of any changes to business debt incurred post-petition
- 26. Increase (Decrease) in pre-petition debt.....\$ _____
 Include the net amount of any changes to business debt incurred pre-petition

Taxes payable:

- 27. Federal Payroll Taxes.....\$ _____
- 28. State Payroll Taxes.....\$ _____
- 29. Local Payroll Taxes.....\$ _____
- 30. State Sales Taxes.....\$ _____
- 31. Real Estate and Personal Property Taxes.....\$ _____
- 32. Other (describe).....\$ _____
- 33. Total Taxes Payable (add lines 27 through 32)**.....\$ _____