

**The Honorable Stephen R. Bough
United States District Court
Western District of Missouri**

Procedures as to Proposed Scheduling Orders

As provided in Fed. R. Civ. P 26(f) and Local Rule 26.1(a), the parties shall meet to discuss settlement, make or arrange for disclosures required by Fed. R. Civ. P. 26(a)(1) and develop a proposed discovery plan as required by Fed. R. Civ. P. 26(f). This meeting shall take place no later than 14 days before the proposed scheduling order is due. Discovery shall commence immediately after this Rule 26(f) conference is held.

The parties will be responsible for filing one, joint Proposed Scheduling Order, signed by both parties.

The **Proposed Scheduling Order** should include:

1. Trial date: A proposed trial date.
 - a. Indicate the length of time required for trial.
 - b. State whether trial will be jury trial or bench trial.
2. Proposed date for adding parties.
3. Proposed date for amending the pleadings.
4. Discovery completion date.
5. Dates for designating expert witnesses.
6. Dispositive motion filing deadline.

On CM/ECF, this document should be filed in your case under Other Filings – Other documents – Proposed Scheduling Order.

The following chart provides guidance as to Judge Bough’s expectations for some of your proposed dates as mentioned above.

Matter	Time before trial
Designation of Experts	4 months before discovery completion deadline
Discovery Completion	6 months before trial
Dispositive Motions deadline	4-5 months before trial
<i>Daubert</i> Motion deadline	4-5 months before trial
Teleconference with Court to discuss status of settlement negotiations	Automatically set 4-6 weeks before trial
Pretrial Date	Automatically set 2-3 weeks before trial
Trial Date	Typically 120 days after the deadline for filing dispositive motions

For details regarding deadlines set relative to the pretrial conference date and trial date, as well as general procedures to be followed when practicing in this division, please refer to the sample scheduling order provided on Judge Bough’s webpage at www.mow.uscourts.gov/judges/bough.html.