

UNITED STATES BANKRUPTCY COURT
WESTERN DISTRICT OF MISSOURI
CHAPTER 13 PRO SE FILER (SELF FILER) DOCUMENT CHECKLIST

BEFORE YOU FILE:

- CERTIFICATE OF CREDIT COUNSELING – MUST BE COMPLETED WITHIN 180 DAYS OF CASE FILING
FOR A LIST OF APPROVED AGENCIES, SEE <http://www.usdoj.gov/ust/eo/bapcpa/ccde/index.htm>

WHEN YOU FILE:

BANKRUPTCY FORMS ARE AVAILABLE FOR FREE FROM TWO WEB SITE LOCATIONS

SITE 1: <http://www.uscourts.gov/FormsAndFees/Forms/BankruptcyForms.aspx>

SITE 2: <http://www.mow.uscourts.gov/forms.html#bankruptcy>

FORMS

- [VOLUNTARY PETITION](#) (B1)
- [EXHIBIT D TO THE VOLUNTARY PETITION](#) (B1D)
- [SUMMARY OF SCHEDULES](#) (B6)
- [STATISTICAL SUMMARY OF CERTAIN LIABILITIES](#) (B6)
- SCHEDULES [A – B – C – D – E – F – G – H – I – J](#) (B6A – B6J) (ALL OF THESE SCHEDULES MUST BE INCLUDED WITH YOUR FILING; EVEN IF YOU DON'T HAVE ANY INFORMATION TO PUT ON THE SCHEDULE)
- [DECLARATION CONCERNING DEBTOR'S SCHEDULES](#) (B6)
- [STATEMENT OF FINANCIAL AFFAIRS](#) (B7)
- [STATEMENT OF CURRENT MONTHLY INCOME](#) (B22C)
- [STATEMENT OF SOCIAL SECURITY NUMBER](#) (B21)
- [NOTICE TO INDIVIDUAL CONSUMER DEBTOR](#) (B201A)
- [CERTIFICATION OF NOTICE TO INDIVIDUAL CONSUMER DEBTORS](#) (B201B)
- [CHAPTER 13 PLAN](#) (MOW 3083-1.1)
- [VERIFICATION OF MAILING MATRIX](#) (MOW 1009-1.2)
- CREDITOR MAILING MATRIX (A TYPED OR WRITTEN LIST OF ALL OF YOUR CREDITORS BY NAME AND MAILING ADDRESS ONLY)

PAYMENT

- \$281 FILING FEE
OR
- [APPLICATION AND ORDER TO PAY FILING FEE IN INSTALLMENTS](#) (B3A)

PROOF OF INCOME

- PAY STUBS FROM THE LAST 60 DAYS BEFORE FILING DATE.
ANY FULL SOCIAL SECURITY NUMBERS SHOULD BE REDACTED
OR
- [DEBTOR'S EVIDENCE OF NO EMPLOYER PAYMENTS](#) (MOW 1007-1.2)

AFTER YOU FILE:

- CERTIFICATE OF DEBTOR EDUCATION - MUST BE DATED **AFTER** THE DATE OF FILING
FOR A LIST OF APPROVED AGENCIES, SEE http://www.justice.gov/ust/eo/bapcpa/ccde/de_approved.htm
- [DEBTOR'S CERTIFICATION OF COMPLETION OF INSTRUCTIONAL COURSE CONCERNING FINANCIAL MANAGEMENT](#) (B23)
- [MOTION FOR ENTRY OF CHAPTER 13 DISCHARGE](#) (MOW 4004-4.1) – THIS DOCUMENT CAN ONLY BE FILED AFTER THE CHAPTER 13 PLAN HAS BEEN COMPLETED