

**IN THE UNITED STATES BANKRUPTCY COURT  
FOR THE WESTERN DISTRICT OF MISSOURI**

**CHAPTER 7**

Filing requirements for new Petitions (cases) and amendments thereto.

\$209.00 Total Fee (\$155.00 Filing Fee + \$39.00 Administrative Fee + \$15.00 Trustee Surcharge)

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The following documents are required for a Chapter 7 case and should be in your **pdf (portable document format)** electronic file in the following order:

- |   |  |
|---|--|
| 1. <input type="checkbox"/> Petition (including signature page)   | <u>Separate Documents</u>  |
| 2. <input type="checkbox"/> Summary of Schedules  | <input type="checkbox"/> Application to pay filing fee in installments |
| 3. <input type="checkbox"/> Schedules:  | (Individual debtor only)   |
| <input type="checkbox"/> Schedule A. Real Property  |  |
| <input type="checkbox"/> Schedule B. Personal Property  |  |
| <input type="checkbox"/> Schedule C. Exempt Property (Individual)   |  |
| <input type="checkbox"/> Schedule D. Secured Claims   | <b>Missing Documents;</b>  |
| <input type="checkbox"/> Schedule E. Priority Claims  | If not included, a master mailing matrix                               |
| <input type="checkbox"/> Schedule F. Nonpriority Claims   | must be filed within two (2) days.                                     |
| <input type="checkbox"/> Schedule G. Contracts/Leases   | All other documents are due within fifteen (15)                        |
| <input type="checkbox"/> Schedule H. Codebtors  | days from date of filing or the case may be                            |
| <input type="checkbox"/> Schedule I. Current Income (Individual)  | dismissed.   |
| <input type="checkbox"/> Schedule J. Current Expenditures (Individual)  |  |
| 4. <input type="checkbox"/> Verification of Schedules   |  |
| 5. <input type="checkbox"/> Verified Statement of Financial Affairs   |  |
| 6. <input type="checkbox"/> Statement of Intention Signed by Debtor (Consumer Debtor Only, Not Business Debtor) |  |
| 7. <input type="checkbox"/> Disclosure of Attorney Compensation   |  |
| 8. <input type="checkbox"/> Matrix  |  |
| 9. <input type="checkbox"/> Verification of Matrix  |  |
| 10. <input type="checkbox"/> Statement of Chapter 7 Business Operations (Business Continuing to Operate)        |  |
| 11. <input type="checkbox"/> Local Rule 2015-2A and B Statements (If debtor operates a business)                |  |

**The Mailing Matrix must also be prepared in a separate text (.txt or .scn) file.**