

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE WESTERN DISTRICT OF MISSOURI**

CHAPTER 11

Filing requirements for new Petitions (cases) and amendments thereto.

\$839.00 Total Fee (\$800.00 Filing Fee + \$39.00 Administrative Fee)

The following documents are required for a Chapter 11 case and should be in your **pdf (portable document format)** electronic file in the following order:

- | | |
|--|---|
| 1. ___ Petition (including signature page) | <u>Separate Documents</u> |
| 2. ___ Summary of Schedules | ___ Application to pay filing fee in installments |
| 3. ___ Schedules: | (Individual debtor only) |
| ___ Schedule A. Real Property | |
| ___ Schedule B. Personal Property | |
| ___ Schedule C. Exempt Property (Individual) | |
| ___ Schedule D. Secured Claims | Missing Documents; |
| ___ Schedule E. Priority Claims | If not included, a master mailing matrix |
| ___ Schedule F. Nonpriority Claims | must be filed within two (2) days. |
| ___ Schedule G. Contracts/Leases | All other documents are due within fifteen (15) |
| ___ Schedule H. Codebtors | days from date of filing or the case may be |
| ___ Schedule I. Current Income (Individual) | dismissed. |
| ___ Schedule J. Current Expenditures (Individual) | |
| 4. ___ Verification of Schedules | |
| 5. ___ Verified Statement of Financial Affairs | |
| 6. ___ Disclosure of Attorney Compensation | |
| 7. ___ Matrix | |
| 8. ___ Verification of Matrix | |
| 9. ___ Local Rule 2015-2A and B Statements (If debtor operates a business) | |

The Mailing Matrix must also be prepared in a separate text (.txt or .scn) file.